

## **HOWARD COUNTY BOARD OF COMMISSIONERS MEETING FEBRUARY 16, 2015**

The Howard County Board of Commissioners met in Regular Session on Monday, February 16, 2015, at 4:00 p.m., in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were Assistant County Attorney Alan Wilson and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Vice President Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the Regular Meeting dated February 2, 2015, having been previously submitted and reviewed, were approved on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.

The minutes of the Special Session dated February 9, 2015, having been previously submitted and reviewed, were approved on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **HOWARD COUNTY RECORDER:**

Recorder Brook Cleaver submitted a Laredo Access Agreement for First American Data Tree. Attorney Murrell has reviewed this agreement, and the suggested changes have been made and agreed upon by First American Data Tree. A motion was made by Mr. Moore to approve the final revision of the Laredo Access Agreement on behalf of First American Data Tree, for access to recorder information. The motion was seconded by Mr. Bray and carried.

#### **PLAN COMMISSION:**

Plan Commission Director Greg Sheline submitted Demolition Bids for the property located at 1040 S. Emery Street, as follows:

Feightner Excavation	\$8,960.00
Alliance Excavating	\$8,285.00
Rice Demolition	\$8,250.00
Vincent Demolition	\$8,447.00

A motion was made by Mr. Moore to accept the bids as submitted and take them under advisement until the March 2<sup>nd</sup> Board of Commissioners meeting, for further review by Plan Commission Director Greg Sheline. The motion was seconded by Mr. Bray and carried.

#### **HEALTH DEPARTMENT:**

Public Health Nursing Coordinator Karen Long submitted a request to purchase flu vaccine for employees and their immediate family members, for the 2015-16 flu season. Ms. Long recommends that the county purchase three hundred-forty (340) doses. Ms. Long believes she can order additional vaccine if the need arises. A motion was made by Mr. Moore to authorize the purchase of three hundred-forty (340) flu vaccine doses for the 2015-2016 flu season, for employees and their immediate family members. The motion was seconded by Mr. Bray and carried.

#### **SHERIFF DEPARTMENT:**

Sheriff Steve Rogers submitted a request to purchase a new lawnmower for the Inmate Work Crew. The amount of the mower is over \$10,000.00, requiring the authorization of the Board of Commissioners. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the purchase of a new lawnmower for the Inmate Work Crew, for an amount not to exceed \$11,000.00, to be paid from the Howard County Sheriff Work Program (4903).

#### **PERSONNEL**

Personnel Director Wanda McKillip submitted a Letter of Engagement with Kent Irwin, of Waggoner, Irwin, and Scheele, in the amount of \$7,400.00 for appraisal and development of employee evaluations. A motion was made

by Mr. Moore to approve the Letter of Engagement for Mr. Kent Irwin, for appraisal and development services of an Employee Evaluation System, subject to the review of Assistant County Attorney Alan Wilson. The motion was seconded by Mr. Bray and carried.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** Commissioners' Salary, Hourly, and Overtime Claims dated February 20 and 27, 2015, in the amount of \$364,301.76 each, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims payable today, in the amount of \$438,350.34 was submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **EDIT Fund Check:** Ms. Lake submitted an EDIT Fund check to the Greater Kokomo Economic Development Alliance, for support of the Farmer's Market. After a brief explanation given by Mr. Wyman, the payment was approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
4. **Monthly Reports:** Ms. Lake submitted the following monthly reports: Treasurer's Report for the month ending January 31, 2015; Weights & Measures Report for the month of January 16 – February 15, 2015; Howard County Veterans Service Office Report for the month of December, 2014; Emergency Management Agency monthly calendar and event listing for the months of January and February, 2015. All reports were received as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

**IN THE MATTER OF COMMISSIONER ISSUES:**

**COMMISSIONER MOORE:**

Commissioner Moore read the following Employee Service Awards as follow:

Five (5) Years:	Linda Ritchey Thomas White, Jr. Karen Johnson James Mullins John Weaver Tonia King Connie Rutherford Tracey Fisher Kim Smith Joyce Strong
Ten (10) Years	Lisa Hughes Joshua Leicht Monica Leffert Jennifer Scales Jacob Willey Brook Milburn
Fifteen (15) Years	Debbie McKay Roberta Baldridge Andrew Vandenbosch Bill Ebert Julie Wolford Frederick Coleman Heather Malone
Twenty (20) Years	Wanda McKillip Susan Kordel

Terri Ortman  
Michelle Glassburn  
Jerry Asher  
Matt Elkin  
Robin Byers  
Renee Berry  
Tracey Derrick

Twenty-five (25) Years

Jeffrey Stout  
Maria Michael  
Stacey Fitzgerald

Thirty (30) Years

Teresa Welker

Forty (40) Years

Mark Fisher

Mr. Moore also congratulated Howard Haven Superintendent Jennifer Vary on her recent marriage.

**COMMISSIONER WYMAN:**

Commissioner Wyman informed the Board that the County is in receipt of revalidation Letters of Map Changes for Howard County from FEMA concerning the recent flood mapping changes. These documents (LMOC) will revise the effective National Flood Insurance Program map dated February 4, 2015.

*There being no further business to come before the Board of Commissioners at this time,  
the meeting was adjourned at 4:22 p.m. on a motion made by  
Mr. Moore and seconded by Mr. Bray.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting February 16, 2015